TO:	All Bidders **RFP: UH-P25-011** **Oracle ERP Implementation Partner**	**DATE:**	July 9, 2025
FROM:	Jennifer Eliopoulos Purchasing Manager	**Subject:**	Addendum # 1

ADDENDUM # 1

The following constitutes Addendum #1 to the above referenced solicitation. This addendum includes the following parts:

Part 1: Addendum #1 Introduction.
Part 2: Answers to questions asked by prospective bidders. Duplicate questions are responded to only one time in the addendum.
Part 3: Additions, deletions, clarifications, and modifications to the RFP, if applicable.

NOTE: Major revisions are included, please review carefully.

It is the bidder's responsibility to ensure that all changes are incorporated into the original RFP.

All other instructions, terms and conditions of the RFP shall remain the same

ADDENDUM # 1 INTRODUCTION

This addendum is intended to answer questions that were asked during the question period.

PART 2

Answers to Questions

Note: Some questions have been paraphrased in the interest of readability and clarity. Each question is referenced by the appropriate RFP page number(s) and section, where applicable. Answers provided are to the best of our knowledge.

Number	Page #	RFP Section Reference	Question	Answer
1.	N/A	General	We have a current agreement under which our services could be provided, would University Hospital of New Jersey be open to leveraging this existing agreement to address the RFP Terms & Conditions requirements? If not, would you consider accepting our standard commercial terms?	Any new RFP is a new contract. Refer to Section 4.3
2.	N/A	General	What is the current structure of your chart of accounts (COA)? Please explain COA segments and the key roll-up structure. Do you wish to continue with the same structure or wish to review and redesign in Oracle ERP?	We're currently reviewing our chart of accounts as part of a broader optimization initiative. While the existing structure supports our core operational needs, we're evaluating areas for improved clarity and scalability. At this stage, we're prioritizing alignment with evolving financial reporting requirements and potential system integration opportunities.
3.	N/A	General	Do you have a separate 3rd party system for patient billing, or do you use Epic EHR for that?	EPIC EHR Resolute for PB and HB
4.	N/A	General	Are you open for Onsite - Offshore Implementation /Support team model?	No.
5.	N/A	General	Are offshore resources allowed to be considered for both technical and functional work efforts in order to provide cost effective RFP	No.
6.	1	General	We respectfully request an extension to the current RFP submission deadline. Given the complexity and scope of the requirements outlined in the RFP, we believe additional time would	There will be no extension available at this time.

			enable us to deliver a more comprehensive and well-aligned proposal that fully supports your objectives. This will also allow us the time needed to receive the required documentation and approvals of the contractual T&Cs noted. Could you please advise if an extension of four weeks would be possible?	
7.	2	B) Forms	On page 2, Section "B) Forms" lists several required forms, including the MacBride Principles Certification. In Section 5.4 – Proposal Form and Content, it is stated that the proposal should follow the format outlined in the subsequent sections of the RFP. Then, in Section 5.5 – Section 1: Forms, you list the specific order in which the mandatory forms should be included. However, the MacBride Principles Certification is not included in the list under Section 5.5. As such, we are unsure where this form should be placed within our proposal. Could you please confirm in which section you would like the MacBride Principles Certification to be included?	Please include this in the forms section of your response.
8.	4	1.1	How long is the hyper-care period, and how is support transitioned to UH?	90 Days
9.	4	1.1.1	We understand UH has evaluated the market leading ERP products and has chosen Oracle as the OEM partner, would you be sharing the evaluation report with SI partner showcasing how many business requirements (% of RTM's meeting out of box, with customization etc.), process re-design etc. has been suggested?	No, please refer to Attachment 3.
10.	5	1.1.1	Enterprise Performance Management - Does this RFP cover Cost Accounting for all of University Hospital? If so, at what level of granularity is expected?	EPM is expected to be implemented as part of the overall ERP rollout. This initial deployment will serve as a foundational platform, with the intention of further optimization over time. As part of the project deliverables, the necessary interfaces with Epic (EMR) must be developed and fully operationalized.
11.	5	1.1.1	Enterprise Performance Management - Where does the	UH does not 'allocate expenses'

			University Hospital currently perform their Administrative Allocations? How many allocations are there?	
12.	5	1.1.2	Can University Hospital please list the current Chart of Accounts (COA) segments and the count of each?	Refer to Question # 2.
13.	5	1.1.2	We see a proposed implementation timeline for 24 months. Could you share the reasoning behind this duration? Are you considering a phased approach? If yes, how do you envision the sequence of phases? Are you open to a shorter duration?	The proposed timeline is 24 months; however, a shorter implementation period is preferred if feasible. Sequence would be dependent on an optimized schedule with no impact to quality.
14.	5	1.1.2	Would you please provide the reasoning for your proposed 2-year implementation plan? Is that based on business events and capacity planning?	This is based on best estimates and analysis provided by a trusted third party
15.	5	1.1.2	Do we need to assume that SI has to provide support services post Implementation till contract tenure of 3 years?	Post implementation hyper care is required (90 days) | Support past hype-care is under consideration.
16.	4	1.1.2	UH mentions the project is anticipated to take approximately 24 months. Does UH have a preferred deployment approach (big bang vs phased)? Has UH had any discussions to date over each option and if so, what factors are driving this preference?	UH would like to implement the core modules in a big bang approach. UHNJ seeks to utilize Oracle's out-of-the-box configurations where possible to avoid over-customization and delays in the implementation. Please include in your proposal best practice and recommendations.
17.	5	1.2	Could you provide details about your current account reconciliation processes, including types of reconciliations performed, volumes, and whether automating these processes should be included in the project scope?	The process starts by obtaining monthly activities downloads from Banner into Excel. Data is reviewed for accuracy and completeness and measured against expectations, valuations and estimates. Approximately 50 reconciliations. Some automating processes should be included in the project scope.
18.	5	1.2	We noticed references to Planning & Budgeting (5 users) and some banks, but no mention of Consolidations requirements. Will financial consolidation be required across your two legal entities (University Hospital and Broadway House), and are there any intercompany elimination requirements?	Currently this process is manual. UH would require having this automated. There are 3 employees in the budget department. No intercompany elimination required between UH and Broadway House.

19.	5	1.2	What is the expected volume of active projects and grants to be managed in Oracle Cloud, and what are the key reporting requirements for grant management?	Utilization of the Grants module is expected to be minimal but can change. We currently have 30 active Grants in Banner.
20.	5	1.2	Do you need decommission support for legacy systems - Banner, Jaggaer etc. post go-live of Oracle Fusion? Whether SI must maintain the data integrity within legacy systems till all phases of Oracle Fusion goes live?	Yes, we will decommission support for the legacy systems. Currently reviewing options for archival and retrieval of data. We are also reviewing data that would need to be migrated to Oracle.
21.	5	1.2	Currently is there any integration system implemented? Do we need to make use of same?	We plan to use OIC.
22.	5	1.2	What are key procurement and inventory processes?	Key procurement and inventory processes include purchase requisitions, purchase orders, receiving, inventory management, stock transfers, cycle counting, and supplier invoice matching.
23.	5	1.2	Do you manage multiple warehouses and Inventory locations?	Two (2) warehouses but multiple locations.
24.	5	1.2	Do you use multi-currency transactions?	No
25.	5	1.2	Do you have SOX compliances tracking and auditing requirements?	As party of the implementation our CISO along with department of Internal Audit and our Compliance Office will be providing guidance and oversight to ensure compliance with the tools as deemed necessary including but not limited to those mentioned.
26.	5	1.2	Are there any periodic events planned by HR such as recruitment?	Yes, events vary per year.
27.	5	1.2	What are key HRMS processes?	Key HRMS processes cover the full employee lifecycle and include core HR functions such as managing employee records, organizational structure, and job data; recruitment and onboarding; payroll and benefits administration; time and attendance tracking; and performance and talent management.
28.	5	1.2	What is the support and maintenance plan post go-live?	We would explore options available and bid out as required.
29.	5	1.2	Beyond replacing Banner, Jagger, iCIMS, etc., what ancillary systems (e.g., Hyland Brainware, Evisions) do	Ansos

			you recommend integrating vs. sunsetting?	
30.	5	1.2	What is your approach to migrating 790GB of Banner data? Which modules (HR, Payroll, AP, GL) pose the highest risk?	Refer to question # 20
31.	5	1.2	Post Transition to Oracle, would you keep existing system running passively for audit perspective for data older than 5 years, as an example. What is the cutover time period for which data needs to be migrated?	Refer to question # 20
32.	5	1.2	The Data migration approach should focus on bringing over 5 years' worth of GL Data and last 1 year of subledger? Any specific approach as part of compliance?	UH is subject to federal and state requirements regarding data retention.
33.	5	1.2	Would you need all the 1158 contracts in Jaggaer or is it desired to clean the supplier data before movement into oracle cloud procurement by removing suppliers that have not been used for invoicing or procurement over the last 18 months and the health check scheduled every quarter?	The contracts in Jaggaer will need to be kept for historical purposes and reference. It still has not been determined on the course of cleanup of the supplier database at this time.
34.	5	1.2	How will you transition UH's current cost-center model (612 indices) to a dynamic multi-segment CoA (e.g., Entity, Department, Project, Grant)?	Please provide best practice in your proposal.
35.	5	1.2	As the opportunity lies ahead to transition from 1 system to another, Will UHN from futuristic perspective need to revise the segments from a 5 segment to a 7 segment for example to take into account physician group practices as a segment to report on?	Please provide best practice in your proposal.
36.	5	1.2	What KPIs will you track post-go-live (e.g., invoice processing time, payroll errors)?	KPI should focus on system stability, user adoption, and business process improvements.
37.	5	1.2	Would you require the SI to manage the License and environment through quarterly audits (suggested)	Yes
38.	5	1.2	How were the current system refresh or patches, fixes performed? If there was a downtime, how did it impact the production activities?	UH utilizes a change management process and system to track and manage all patches and upgrades including communications and notifications of patches, changes, and upgrades.

39.	5	1.2	Do you already have a Single Sign on Provider?	Yes
40.	5	1.2	What are your top three success metrics for this ERP transformation (e.g., % process automation, month-end close time, user-satisfaction scores)?	There are actually 7 KPIs that would reflect success: -User Adoption and Engagement -Process Efficiency Gains -Data Accuracy and Integrity -Timely and On-Budget Implementation -System Integration and Interoperability -Business Value Realization -Stakeholder Satisfaction
41.	5	1.2	How do you envision UH's organizational change management practices evolving to ensure user adoption, and what past lessons learned from Banner can we leverage?	We utilize several venues for metering user adoption and satisfaction. Lesson learned involve key stakeholders early in the planning, design, and decision-making processes.
42.	5	1.2	Which critical processes absolutely must remain uninterrupted during cutover, and what contingency plans (e.g., parallel run, hot-site) do you expect?	Payroll and Accounts Payable processes are critical and must not be disrupted.
43.	5	1.2	Which current Banner customizations are "must-have" versus "nice-to-have," and where would you prefer to adopt Oracle Cloud best-practice processes instead?	The expectation is to leverage as many out-of-the-box solutions as possible, including configurable workflows, reports, and related functionalities.
44.	5	1.2	Can you share the limitations of your existing Chart of Accounts and Cost Center structure that prevent robust cross-entity reporting today	None
45.	5	1.2	What are your most complex approval chains (e.g., capital projects, research grants)	Hybrid approval processes requiring paper and system to complete - Capital Projects are a good example.
46.	5	1.2	What current data-quality issues (obsolete cost centers) must be remediated pre-migration, and do you have profiling tools in place as part of COA Rationalization under health check	Finance team is currently reviewing COA for such required remediation
47.	5	1.2	Do you have any roadmap, and can you share that with us? How long can the legacy and new systems run in parallel for reconciliation?	Expectation is that the legacy system (Banner) would be available for reconciliation for a minimum of 6 months.
48.	5	1.2	Supply Chain - Does University Hospital use a Supply Chain Management Platform like GHX?	No

49.	5	1.2	Supply Chain - Is University Hospital open to looking at add-on capabilities such as RF-Smart?	Not at this time, but potential opportunity.
50.	5	1.2	Technology - Does the University Hospital currently have a Data Warehouse / Data Lake? If so on what technologies does it utilize?	No
51.	6	1.2	Do all legal entities share a corporate Chart-of-Accounts? Fiscal year calendar? Accounting convention?	Yes
52.	6	1.2	UH mentions 3-5 annual budget versions. Could you describe your budget cycle (timing, process, revision triggers) and whether you do rolling forecasts or periodic reforecasting?	UH has an annual budget which is reviewed and revised as required on a quarterly basis.
53.	6	1.2	Are your teams for Accounts Payable, Accounts Receivable, Fixed Assets, Cash Reconciliation, etc. centralized, decentralized, or shared services?	Centralized
54.	6	1.2	Do you conduct monthly or quarterly forecasting, in addition to preparing an annual budget?	Yes, on a monthly basis.
55.	6	1.2	Of the roughly 14,500 assets, how many are leased assets?	25
56.	6	1.2	Are assets revalued? Please provide the process of revaluation.	Assets will be reevaluated if major upgrades extending EOL are made.
57.	6	1.2	Do you track or scan assets placed in service? If so, what do you use?	IT assets are tracked in the IST system (Fresh Service). BioMed and Facilities assets are tracked in the BioMed System (TMS).
58.	6	1.2	Do the two legal entities have the same fiscal year?	No
59.	6	1.2	Do the two legal entities have the same book/ledger?	No
60.	6	1.2	Is the chart of accounts shared between the entities?	No
61.	6	1.2	Do you have inhouse- IT team/business teams who can supply data in excel templates from legacy systems to load the data into Fusion Cloud? Whether SI has to build connectors to extract the data from Banner systems, what is the expectation?	Yes, we have the staff that can provide data in Excel format or as needed and would pull the data and provide as required. However, if you have pre-built connectors for the current version of Banner then we would provide access and support as required.
62.	6	1.2	As part of the product/OEM assessment, do you have the visibility on the number of Reports, Integrations, Extensions, Forms,	The expectation is to leverage as many out-of-the-box solutions as possible, including configurable

			Workflows etc. which need to be developed during implementation? Generally, RICEFW object count is an outcome of business requirement assessment and helps for better cost estimations? Would you be fine providing the guidance on the technical object count?	workflows, reports, and related functionalities.
63.	6	1.2	Provide approximate number of Self-Service Users. Will contract employees have access to self-service actions	Please refer to page 7.
64.	6	1.2	What is the plan for defect triage during the User Acceptance Testing (UAT) and the post go live phases? Is there an existing defect tracking tool available and used by UH or does vendor need to procure an ITSM tool for tracking purposes?	UH utilizes Planview Project Place and would expect the vendor to utilize the tool.
65.	6	1.2	What is the expected start date and go-live date for implementation? Are there lockout/blackout periods to consider when preparing the implementation plan?	Mid October 2025 for kick off. Go-Live date TBD
66.	6	1.2	Supply Chain - How many Items are listed in the University Hospital Item Master?	Currently, 33,000.
67.	6	1.2	Human Resources - How many Absence Plans does the University Hospital have?	UH has four (4) absence plans.
68.	6	1.2	Human Resources - How Many Benefit Plans does the University Hospital have?	HR UH offers approximately 20 medical plans 3 Dental plans and 1 vision plan and 1 pet insurance plan
69.	6	1.2	Human Resources - How many Unions are currently under contract with the University Hospital?	Currently 7, possibility of more.
70.	6	1.2	Timekeeping / Workforce Management - How many periods does the University Hospital expect to be converted for Timekeeping?	Yes, UH will utilize Oracle Time and Labor. Number of pay periods would be dependent on regulatory requirements
71.	6	1.2	Key Statistics: Are you anticipating a significant Chart of Account redesign as part of the Oracle implementation?	Yes
72.	7	1.2	Could you confirm the following user counts: (a) How many users are involved in the Costing Process? (b) Is the EPM Planning and Budgeting user count truly only 5 users? (c) What specific access will the 4,254 'Guests and Associates' require?	Answers to a/b: 5 Users in Budgeting Department c) View with ability to filter

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Addendum # 1 – **Oracle ERP Implementation Partner** (RFP #UH-P25-011)

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73.	7	1.2	Do you leverage only Grades, Grade Ladders or Grades with Steps? Can you please provide details about your Grades, Grade Ladders, or Grades with Steps?	Correct, there are currently 27 grades, with a possibility of more, currently 5 grades have step systems (UB, UN, UL, PH, PS), guidelines vary per table grade which include experience based as well, Grade Ladder are fewer, specific to roles.
74.	7	1.2	Payroll - What are the number and duration of the Pay Periods at University Hospital?	Bi-weekly pay schedule with 26 pay period in a year.
75.	7	1.2	Payroll - What is the approximate number of "off-cycle" checks that are issued per Pay Period at University Hospital?	Estimated off-cycle payments for 2025: 710 2024: 1,448
76.	7	1.2	Technology - Approximately how many resources does University Hospital have to assist with designing, developing, and testing integrations?	Each area would have employees as part of the project team as required. These individuals would participate in designing and testing the integrations. We would expect the SI to support development of the integrations, should interfaces be required we have a team to assist.
77.	14	3	Does answering "no" to the statements here alter the weighted selection criteria considered?	Refer to statement on page 14.
78.	14	3.1	Is there a SOX compliance is in use? What other Application compliance requirements (like Cosco Nist,.etc) are in scope of this project? We assume that automation of IT general controls are out of scope.	As party of the implementation our CISO along with department of Internal Audit and our Compliance Office will be providing guidance and oversight to ensure compliance with the tools as deemed necessary including but not limited to those mentioned.
79.	14	3.1	Do you have Risk Controls Matrix at the enterprise level and risks controls mapped at an entity level?	Refer to question # 78.
80.	20	3.1	Is there currently an expected period for Post Go Live Support before transferring to a Managed Support Model? Or is UH looking for a best practice recommendation?	UH would be interested in a best practice recommendation
81.	20	3.1	Do you have test automation tool in place to automate Oracle Fusion test scripts for timely completion of patch testing? Whether SI can propose a test automation tool and include appropriate costing for licenses, onboarding, script creation, execution, and maintenance?	Automation would be a welcomed addition to the toolsets for this implementation. Please describe the level of automation and proposed tool in your proposal.

82.	20	3.1	What is expected hypercare/warranty period post Go live?	Refer to question #8
83.	15	3.1.1, Attachment 3	Have you procured the required Oracle SaaS, PaaS and middleware licenses with environments needed for Implementation from Oracle? We assume this would be available before the project kick-start.	Yes
84.	15	3.2	Of the OCM elements listed within the RFP (3.2.1.1 - 3.2.1.10) are there any elements that UH is planning or had a desire to own primary responsibility for the execution of? (i.e., UH strategic communications resourcing executing against a communications plan). Have any UH resources been identified to support change management and/or training for this effort? If so, how many, and what roles are they expected to play (change lead, training lead, change support, etc.)	The expectation is to utilize a formal communication plan with the expectation that the SI's Project Manager and UH PMO and staff collaborate on effective messaging and communications throughout the project lifecycle.
85.	15	3.2	To what extent, if any, are you planning to leverage any program team / SME training content from Oracle University or other packaged solution?	Yes - Oracle University subscription
86.	15	3.2	Does UH have a designated / dedicated organizational change management team?	Refer to question 84
87.	15	3.2	Do you have multi-currency reporting requirements or are financial reports only in USD?	USD only
88.	15	3.2	How many Development/Test Instances are currently subscribed by UH for Oracle Fusion?	Refer to RFP - Attachment 3
89.	15	3.2	Is there any requirement towards Segregation of Duties (SoD) in the application	Refer to 78
90.	15	3.2	What is your Organizational Fiscal Year Calendar?	July 1 to June 30
91.	15	3.2	Is the Chart of Accounts (COA) same across all entities or operational units (Y/N)? If no – identify the main differences and describe how those COAs are mapped to the core group COA.	Yes
92.	15	3.2.1.2.	Will there be power user or trainers who can contribute to change management?	Yes, refer to question 6.
93.	15	3.2.1.7	How does UH differentiate between an "Adoption Plan" and the other	Refer to question 84

			change management deliverables listed in Section 3.2.1 (Training Plan, Communication Plan, etc.)?	
94.	15	3.3	Is workface scheduling in scope for implementation?	Yes
95.	15	3.3	Is grants post award in Oracle in scope for implementation?	Yes
96.	15	3.3	Does UH currently use encumbrances for grant labor costs?	Yes
97.	15	3.3.1	Do you have any consistent 'seasonal' hiring periods during the year? If so, please describe the timing and volumes.	Seasonal Hiring varies per year, and Volunteer Services might have more data on it.
98.	15	3.3.1	Approximately how many new hires are onboarded annually?	2023: 785 new hires 2024: 762 new hires
99.	16	3.3.2	UH indicates requiring workflow approvals up to 10 levels in Core HR. Is UH open to would UH be open to workflow optimization recommendations? Please describe a process that currently requires 10 levels of approval and are there multiple processes that have this requirement in HCM?	Optimization is always best and would look to reduce number of approval levels.
100.	16	3.3.2	Approximately how many employees are on active Multiple assignments currently	This is minimal. Currently it is estimated 10 employees have with multiple assignments.
101.	16	3.3.2	Does UH currently use position control for HR management, and will full position control be required across both legal entities?	Yes, it does, and I believe so to be easily being able to manage positions from Compensation's point of view and Finance in terms of budget.
102.	16	3.3.2	If UH manages by Position Control currently, in general is there a one for one relationship between position and employee?	Yes, we do, it's currently structured that way.
103.	16	3.3.3	When is UH open enrollment period and is the benefit plan year Calendar Year (CY) based?	UH has open enrollment period with State Health Benefits Program (SHBP) during the month of October.
104.	16	3.3.3	How distinct benefit plans (medical, dental, etc.) does UH administer and offer?	UH offers approximately 20 medical plans, 3 Dental plans and 1 vision plan and 1 pet insurance plan
105.	16	3.3.3	Does UH offer a single Benefit 'Program' to its employee population or multiple programs based on varying eligibility criteria?	Benefits are offered for full-time, part-time working 35 hours per week.
106.	16	3.3.3	Does UH have any known unique benefit plan eligibility rules or discontinued benefit offerings still	Subset of employees have been grandfathered in for ABP

			being maintained for any subsets of employee	(alternative benefits program) pension plan.
107.	16	3.3.3	Are retirement plans such as 401(k), 403(b), 457(f), and others included in the implementation scope?	Yes
108.	16	3.3.5	Will UH require the ability to interface Time from any 3rd party time collection vendors/software or clock hardware/software besides Ansos (assuming time comes in from Ansos to Cloud T&L Future State for evaluation)?	Yes - from Time Clocks -and schedules from Ansos for Nurse Scheduling.
109.	16	3.3.5.	Please provide the number of exempt and non-exempt employees in our organization and indicate how many of them utilize punch-in/punch-out time clocking.	Non -Exempt – 2801 Exempt - 898 Per Diem - 418 (NE) House Staff 10 (Exempt)
110.	16	3.3.5, 3.3.6	Beyond shift, on-call, and license/certification or skill-based premiums, what other primary categories of workforce premiums or differentials are paid?	There are such items as Holiday Pay, Weekend Per Diem Pay, Shift-Differentials, Charge Nurse Differentials, Educational Differential, Preceptor Pay, Monitor Pay.
111.	16	3.3.6	Does UH currently have multiple production pay frequencies in which you process pay (Bi-weekly, semi-monthly, monthly). Please list and describe the required Pay Frequencies in scope.	a. No b. Bi-Weekly
112.	16	3.3.6	Payroll - approximately how many distinct garnishments are processed each pay cycle?	Approximately 120
113.	16	3.3.6	Does UH manage all aspects of garnishment evaluation, collection, and remittance of payments to Garn payees? Please describe current garnishment processing (high level) and the use of any external vendors to support garnishment processing.	Yes. Upon receipt of court ordered employee garnishment, HR enters order into Banner HR module and notifies employee. Information is interfaced with the Banner payroll module for withholding and payment.
114.	16	3.3.6	Payroll - UH mentions a custom paycheck & advice - please describe the level of customizations (what additional level of content is being provided outside of 'typical' paycheck detail?	No customization.
115.	16	3.3.6	Do all employees live and work in New Jersey? If not, in how many and which other states do they reside?	UH has employees residing in several US States. UH payroll only withholds NJ and PA state taxes
116.	16	3.3.6	Are union employees paid based on automated grade step progression?	No.

117.	16	3.3.8	When you mention "Contractor shall be responsible for all conversion activities", are you expecting the contractor to assist with or own the data extraction from Banner and other legacy systems or using provided templates and support from the Contractor or will UH perform the extraction and the provide the data files needed for the Cloud?	Yes, and data clean-up will be UH's responsibility.
118.	16	3.3.8	The data conversion from existing Banner systems, is suggested to be the SI responsibility. This is typically shared with client. Can you confirm? For example, contractor cannot be responsible for data cleanup	Yes, and data clean-up will be UH's responsibility.
119.	17	3.4	What is your current annual supplier/vendor count, and how many are actively transacting?	Currently 4202 active vendors in our current system. For FY25, 1419 vendors were utilized; FY24, 1407 vendors were utilized;
120.	17	3.4.1	Please explain the current use of "Epic Supply File". Which system will be source of truth for Item master?	Oracle
121.	17	3.4.1	The RFP says, "Bi-Directional Item Master HL7 Interface". Are you referring to the below listed interfaces or are you looking for #1 interface and incoming interface to Oracle with any additional information from EPIC on Item Master? 1. Materials Management HL7 Interface from Oracle to EPIC, which shares the item master details with EPIC 2. Inventory Depletion interface from EPIC to Oracle, which shares supplies information when used	Yes, for both
122.	17	3.4.2.3	RFP designates ~6 integrations, is this everything? What if new integrations are uncovered during project?	We would expect this to be considered and as part of your response please indicate if based on your experience if additional integrations would be required and your definition of an integration.
123.	18	3.4.10	Do you work with a 3rd party vendor for EDI transmission today, and if so, which vendor?	Yes, Jaggaer.
124.	18	3.4.10	How many vendor punchout catalogs are integrated into your current procurement system, and	We currently have 13 punchouts and 59 catalog vendors.

			do you anticipate adding any more as a part of this project?	
125.	18	3.4.10	Are there any Inventory Management requirements pertaining to the use of mobile devices as part of the inventory processes? (Ex handheld scanners for receiving, PAR counting, or picking from the storeroom)	Yes with best practices presented for each location.
126.	18	3.4.10	How many approval levels exist today for Inventory Management processing, and how complex is the routing rules?	UH wishes to automate the entire processes with minimal approval levels where contractual agreements are in place and par levels are defined.
127.	18	3.4.10	How many supplier punchouts are you planning as part of this implementation?	Refer to 124
128.	18	3.4.10	What are the different EDI's you plan to implement for procurement to pay (P2P) cycle? Below are a few examples, please add if there are any additional EDI requirements. 1. EDI 850 - Purchase Order 2. EDI 855 - Order Acknowledgement 3. EDI 856 - Advance shipment notice 4. EDI 810 - Invoices	Please add 832 - price file
129.	18	3.4.10	Are you planning to work with an exchange partner to manage supplier EDI's i.e., GHX instead of directly interacting with suppliers for EDI exchange. If you plan to implement direct EDI exchange with suppliers, please provide number of suppliers for direct EDI exchange?	Direct
130.	18	3.4.10	Please list down EDI documents used in your current system with suppliers (procure to pay process). How many suppliers uses EDI integrations for procure to pay documents?	Refer to questions 123 and 124
131.	18	3.4.10	How many punchout sites are currently in use?	Refer to Question 124
132.	18, 45	3.4.10, Attachment 2	Is there a mobile inventory management solution in play, such as Oracle Mobile inventory Management or RF-Smart?	No
133.	18 & 45	3.4.10, Attachment 2	Do you want to implement MRP or min/max planning for purchasable inventory items?	Yes - Min /Max

134.	18 & 45	3.4.10, Attachment 2	Do you want to implement Kanban or min/max planning for PARs?	Dependent on location - floor stack could be Kanban where other items would be min/max planning for pars.
135.	18	3.4.11	What current costing methodologies are being utilized?	FIFO
136.	18	3.4.11	What tool is utilized to currently define Service Line definitions?	Banner Index
137.	18	3.4.11	Is the goal of this project to only cost current year actuals or do you need to support costing prior year actuals as well?	Current Year
138.	18	3.4.11, Attachment 2	Do you currently have a system for Cost Accounting Analytics? For future the future state, are you planning to use Oracle EPM and FDI for Cost Accounting Analytics?	Current - Strata HPM Future Oracle EPM
139.	19	3.5	If so, would UH consider a Do Not Exceed Time and Materials (T&M) contract? This will allow UH visibility into the hourly rates while still setting a fixed fee per project phase. Alternatively, would UH consider Milestone Billing which will allow UH to sign off on all work delivered prior to being invoiced? We are unable to provide hourly rates within a fixed fee contract and appreciate the consideration for alternative financial models.	Yes, the intent is to provide a Fixed Fee proposal — but with a detailed breakdown of how that fee was calculated, based on hourly rates and estimated time for each task and person.
140.	19	3.6	What is UH's data retention and purge policy for legacy Banner records once Oracle is live?	It is based on the federal, state and healthcare guidelines
141.	19	3.6	Will the current budget be converted into ERP as part of the initial deployment?	Dependent on go-live timing but most likely will need to convert current budget.
142.	19	3.6	How significant do you expect the legacy data cleanup to be? A reference to additional software tools may be needed. Have you explored 3rd party solutions for data cleanup and maintenance, and do you have a current governance process in place?	Unknown at this time
143.	19	3.6	Data migration is typically shared responsibilities due to the nature of validating and clean up on source systems. Please confirm you expect SI to own this entire process.	This would be a shared responsibility
144.	19	3.7	Due to limited scope of performance testing in Oracle Fusion, all volume/penetration/stress testing	This is in alignment with UHNJ's expectations.

			has been carried out by product vendor and SI has to supply the data points to validate the testing? Please let us know if UH has different expectations around Performance testing?	
145.	20	3.8	What is the estimated count of users do you anticipate require training by user type: Business, IT Staff and End Users	We expect to utilize the Train the Trainer - main UHNJ project team. We also plan to leverage Oracle's guided learning as well as other training aids. We would need to schedule virtual training sessions for Employee Self Service which would be the primary end user requirement. Finance and Procurement Self Service would be managed by the Project team for those users.
146.	20	3.8	We presume Project communication, documentation, training materials etc. would be developed and delivered in English language only? Kindly confirm.	English only
147.	20	3.8	Is it right to assume that Train the trainer approach for training will be followed?	Refer to question 145
148.	20	3.8	Change management and training is a major component of this RFP. Are you looking for the same SI who is doing the implementation to manage both the technical and the change / employee training aspects?	Refer to question 145
149.	20	3.8	Is a train the trainer approach acceptable, so future trainings are owned by internal UH staff?	Refer to question 145
150.	20	3.9	What do you mean by hardware procurement in this section? All necessary infra including SaaS licenses, environments etc. should be supplied by product vendor. Do you expect SI partner to purchase licenses on your behalf?	Hardware procurement refers to ancillary devices - i.e. document scanners, printers, handheld devices etc. Hardware will be purchased by UHNJ but would require SI to provide guidance and best practice recommendations.
151.	32	5.6.1	Cannot Open/ download "RFP UH-P25-011 Attachment A Final.x". Please send that separately	Refer to our website: https://www.uhnj.org/contact-us/doing-business-with-uh/bidding-opporutnities/
152.	32	5.6.1	Requested is a hardcopy, however attachment A (rfp-uh-p25-011) Excel is also asked, is an excel file is this requested to be printed or as a file in the flash drive submittal, or via email to email listed?	Your printed excel file should be included with your response as an Exhibit. In addition, the excel file should also be included in the digital data as a separate file.

153.	33	5.7.1.4	If designated as a SBE or MOB, will this satisfy addition criteria not listed?	Yes
154.	40	8	The section includes a labeled subsection "a. Implementation Services Cost," but there is no corresponding subsection "b." Could you please confirm whether this was intentional? If there is no additional subsection, should we retain the label "a." in our response, or remove it for clarity?	Refer to Attachment B for Cost Proposal.
155.	40	8	Certain fields on Page 40 appear to require signature. Are we expected to include this entire page at the beginning of our Pricing Volume as a signed cover page, or should we extract and incorporate only the relevant elements into our pricing response?	Bidders are expected to sign off on page 40 and include it in their proposal. In addition, refer to # 142
156.	40	8	On page 40 it is stated that "The bidder proposes the following firm, fixed, and all-inclusive fees…" However, on page 19 it states, "The work plan must… specify the hourly rate of each person; rate for task identified…". Is the intent to provide a Fixed Fee proposal?	Yes, the intent is to provide a fixed fee proposal — but with a detail breakdown of how that fee was calculated, based on hourly rates and estimated time for each task and person.
157.	40	8	Cannot Open/ download "RFP UH-P25-011 Attachment B Bidder". Please send that separately	Refer to our website: https://www.uhnj.org/contact-us/doing-business-with-uh/bidding-opporutnities/
158.	41	9.2	The following forms are required before Contract award and may be submitted with bidder's proposal. Even though RFP document says "may be submitted with bidder's proposal", Please confirm whether these are documents can be submitted after the proposal response submission on 24th July	Yes, you can submit the forms listed in 9.2. with your proposals. As stated in Section 9.2. if awarded the contract, your company is required to complete and submit the rest of the required forms.
159.	41	9.2	The following forms are required before Contract award and may be submitted with bidder's proposal" Signed Standard Terms & Conditions. Do the vendor needs to sign all the [below] 1) Exhibit A (Section A&B), 2) Exhibit B, 3) Affirmative Action Document	Refer to Question 158
160.	42	Attachment 1	Are resources outside of the United States allowed to work on the project behind the scenes without access to UHNJ data or does UHNJ	All resources must be onshore.

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			want a proposal to be 100% US Only resources?	
161.	44	Attachment 2	What are the use cases for Accounts Receivable? What types of billing will be generated from Oracle AR? What volumes of AR invoices are generated on a monthly basis?	Epic is utilized for all patient AR. For any Non-patient related AR, it will be generated in Oracle. The estimate volume is 15-20 monthly.
162.	44	Attachment 2	Does UH anticipate leveraging the Advanced Collections module within Oracle?	No
163.	44	Attachment 2	What volume of leases will need to be managed in Oracle (Property, equipment, etc.)?	Minimal under 200
164.	44	Attachment 2	Are you doing any joint venture work? Do you manage the transactional functions of the JV or are you booking JEs into your GL for any JV activity?	Direct book JE into GL
165.	44	Attachment 2	What specific functions or processes should Oracle EPM modules support (e.g., Allocations/EPCM, Consolidations/FCCS, Master Data Management/EDMCS, Account Reconciliation/ARCS)?	Account reconciliation
166.	44	Attachment 2	Which planning and budgeting processes will be in scope (e.g., Financials, Workforce, Capital Projects, others)?	Financials, Workforce, Capital Projects need to be part of the planning and budgeting process.
167.	44	Attachment 2	What does your reconciliation process look like? Are you using any specific tools, or is it primarily Excel-based?	Manual reconciliations / Excel based.
168.	44	Attachment 2	For monthly Cash Flow, Balance Sheet, and P&L reporting: are these reports generated through Banner, or do you leverage EPM reporting tools?	Banner is utilized for most financial reports. We utilize Strata's HPM for Cost Accounting
169.	44	Attachment 2	Do you have any revenue generating leases?	No
170.	44	Attachment 2	What are the 3rd party systems which will co-exist (will not be decommissioned) with Oracle Fusion as part of future state architecture?	Ansos
171.	44	Attachment 2	The table perceives specific 1-1 replacement but does not acknowledge standard functionality of Oracle, but rather a duplication of existing business processes with new software, in some cases this may lead to mismatch in functionality or change	Yes

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			in process. Is the intent for UH to move std functionality where available?	
172.	44 & 45	Attachment 2	Fusion Supplier Portal is listed under Banner eProcurement and Vendor Information Web. Would you utilize the Supplier Portal for the registration and evaluation of new suppliers, as well as interactions with suppliers for negotiation bidding and other transactions?	Yes
173.	44 & 45	Attachment 2	Do you have a dedicated Group Purchasing Organization (GPO)? Is the information provided in column "Business Process" referring to integration with GPO? Are you looking for EDI 832 integration with GPO application?	Yes - Premier is our primary GPO. 832 from Supplier where available.
174.	44 & 45	Attachment 2	Do you plan to qualify the supplier in Oracle Cloud before approving the supplier for a prospect or procurement business?	Yes
175.	44 & 45	Attachment 2	Do you plan to implement supplier portal for suppliers? If so, how many suppliers? Note: Oracle does have a provision to upload bidding information from suppliers in a specific template if you don't want all the suppliers to be on the supplier portal and work offline on the sourcing (RFQ) process.	Yes
176.	44 & 45	Attachment 2	Do you want to manage procurement contracts in Oracle Cloud? Are you looking for an e-signature using DocuSign or any other tool?	Yes - leveraging DocuSign for approved vendors
177.	45	Attachment 2	What is the current application used for supply chain planning?	None.
178.	45	Attachment 2	Warehouse and Inventory Management: Will you be storing supplier consigned inventory in your warehouse or hospital floors?	Yes, on hospital floor
179.	46	Attachment 2	Banner Datawarehouse - does this currently contain both operational, financial & clinical data or does this currently represent a financial picture of the organization?	Operational and financial no clinical data stored
180.	46	Attachment 2	Banner Datawarehouse - will this data warehouse capability need to transition to a different tool, and will the goal be to leverage Oracle data warehouse capabilities?	Goal will be to leverage Oracle Data Warehouse capabilities

181.	47	Attachment 3	It does not appear that UHNJ subscribe to Oracle Integration Cloud (OIC)? Does UH intend to allocate Universal Credits toward Oracle Integration Cloud (OIC) for this implementation? If not, what is UH's preferred middleware or integration approach for handling these integrations? If no middleware solution has been selected, would UH be open to using Universal Credits to provision OIC as the integration platform? Should the implementation partner include the configuration and setup of OIC in the scope, assuming Universal Credits will be allocated for this purpose?"	Yes, OIC is the preferred middleware.
182.	47	Attachment 3	Analytics Platforms & Future State: In addition to FDI products, do you intend to implement Oracle Analytics Cloud (OAC) natively?	Yes
183.	47	Attachment 3	Analytics Platforms & Future State: Is UH considering a unified analytics platform built on FDI for ERP/SCM/HCM and other non-Fusion sources?	Yes
184.	47	Attachment 3	Analytics Platforms & Future State: Are there any other data analytics platforms you plan to leverage in the future state?	Not at this current time
185.	47	Attachment 3	Security, Controls, and Integration Expectations: Is the bidder expected to implement security and controls as part of this transformation program?	The SI will work with UH to implement and provide the necessary knowledge transfer to UHNJ's system administrators to ensure smooth transition upon project completion
186.	47	Attachment 3	Security, Controls, and Integration Expectations: Is Oracle Integration Cloud included in the Oracle SKUs?	Yes, it is included
187.	47	Attachment 3	Are there preferred Oracle integration tools (OIC, ICS, REST APIs) or existing middleware governance standards we must align to? No OICS SKU in the list	Oracle suite of tools is preferred.
188.	47	Attachment 3	The SI should be working on the UHN network via VDI? If yes, the infrastructure cost will be borne by UHN?	UH utilizes VPN with MFA for access.
189.	47	Attachment 3	What incident/issue management tool is being used currently?	UHNJ utilizes Planview PPMPro for tracking all issues related to the project. UHNJ utilizes FreshService

				for Incidents i.e. access, password issues, etc.
190.	47	Attachment 3	Do you have any current SLA for different kind of oracle modules and third-party systems? Could you please share the same and are you happy with the current SLA model in place	Satisfied with current SLAs
191.	47	Attachment 3	Do you require for compliance purposes, transaction-level audit (field-by-field change history, user-ID timestamps, role-masking)?	Dependent on Internal Audit, IT Security and Compliance requirements.
192.	47	Attachment 3	What are your timelines for month-end close, year-end freeze etc.?	10 business days after 90 days for year end
193.	53	Supplier Diversity and Vendor Development Program	"UH has established a goal of awarding 15% of all contracts to diverse and local suppliers" Is this statement is applicable to Oracle Fusion Implementation RFP too? Is this being a mandatory criteria need to be fulfilled or SI can propose the entire proposal scope on its own?	Yes.
194.	Attachment A	General Information Tab, Section 2.06	In Attachment A, under line 2.06, you state "If any of this work will be performed offshore, please indicate so."	The "If any of this work will be performed offshore, please indicate so." will be struck. Refer to Part 3 of this Addendum.
195.	Attachment A	Mandatory requirement 2a	Are you fine to relax the customer references mandatory requirement where SI can showcase Oracle Fusion Implementation references with similar scope and size as of UH from around the globe?	So long as it meets similar size and scope of UH
196.	Attachment A	Non-Functional Requirements - IMP20	Post Go-Live Support Options - Whether UH would be interested in dedicated or shared/flexi mode of resourcing where dedicated consultants would be deployed for critical tracks having high ticket volumes and shared services model for low ticket volume tracks?	Please provide advantages in your proposal. Refer to question # 80.
197.	Attachment B	Implementation Tab	However, in Attachment B The 'Important notes' indicate that "All work performed must be in the USA." Could you please confirm if UH will allow consulting work to be performed by offshore resources?	All resource must be onshore.

PART 3

Additions, Deletions, Clarifications and Modifications to the RFP

Number	Page #	RFP Section	Additions, Deletions, Clarifications and Modifications
1	Attachment A	General Information Tab, Section 2.06	**Deletion:** The verbiage: "If any of this work will be performed offshore, please indicate so…" has been deleted.

ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL SPECIFICATIONS REMAIN UNCHANGED.

END OF ADDENDUM # 1

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