**Community Oversight Board of Directors**

Public Meeting

December 6, 2023

10:00 AM

Webex

University Hospital

Newark, New Jersey

**Members Present:** Diane Hill, PhD, Chair; Nicole K. Butler; MBA; William Holubek MD; Gary Huck; Ed Jimenez; Mary O’Dowd; Wendy Bobcombe, RN;

**Absent:** John Gerow

**MINUTES**

**I. Call to Order and Opening Statement**

Chairwoman Hill welcomed all in attendance, called the meeting to order and asked Ms. McKenzie Wilson to please read the Open Public Meeting Notice and take a roll call. With a quorum of members present, the meeting convened at 10:00am.

**II. Patient Safety Story**

Mr. Ed Jimenez, President & CEO, provided a patient safety story about the work that the

University Hospital EMS team had done when they recently received a call about a woman who had given birth to a child in her home. The EMS team was praised for it’s work in making sure that the child was given the proper attention that was needed, and the child and mother were brought to University Hospital for follow-up monitoring. Mr. Jimenez then went on to highlight that the mother had received her pre-natal care at a neighboring hospital.

**III. Report of the President and Chief Executive Officer**

Mr. Ed Jimenez provided a presentation on multiple topics that are currently going on at University Hospital. These topics included an update on the hospital’s recently released Leapfrog score, an update on the upcoming union contract negotiations, an update on the new Emergency Department expansion, the current stats of the Georgia King Village Project and where University Hospital stands within the project, the implementation of the master plan, and a review of the recent staff turnover trends at University Hospital.

**IV. Public Comment**

Chairwoman Hill opened the meeting for public comment and Ms. McKenzie Wilson, Corporate Secretary provided instructions for the public. The main topic of the public comment period was the discussion surrounding the nursing staffing issues and issues that some were facing in the ER.

**V. Review and Approval of Minutes**

Chairwoman Hill accepted a motion to approve the minutes of October 11, 2023, meeting of the Community Oversight Board. The motion was made and duly seconded; the minutes were approved unanimously.

**VI. Discussion Items and Presentations**

1. *Radiation Oncology Presentation-Dr. Malcolm Mattes*

Dr. Malcom Mattes provided a summary of the Radiation Oncology Department at University Hospital. Dr. Mattes highlighted his team in the Radiation Oncology Department. He then went into what the department treats and some statistics surrounding the need for these kinds of treatments. He then highlighted the new technologies that the department were implementing, especially the two new linear accelerators that had recently been introduced.

1. *UH Cares Presentation- Dr. Marthe Leveille*

Dr. Marthe Leveille provided a summary of the UH Cares for You program at University Hospital. The program was created as a way for University Hospital to commit to creating a safe space for employees, while promoting the emotional wellbeing during a healthcare crisis. The program is based around a multidisciplinary team of supporters who provide to support for all staff members, either department wide or one-on-one. Dr. Levielle then highlighted some of the events that the program has spoken on and some of the upcoming projects that are being worked on by the team.

**VII. Action Items**

1. Review and Approval of 2024 Community Oversight Board Calendar

The Chair accepted a motion to approve the 2024 Community Oversight Board Calendar. Upon motion, duly seconded, the Calendar was approved by unanimous vote of the members present.

**VIII. Adjournment**

There being no further business, the meeting adjourned at 11:33am. The next meeting of the Community Oversight Board is scheduled for February 28, 2024, at 6:00pm via Zoom.

**CERTIFICATION**

I, McKenzie Wilson, Chief Legal Officer and Corporate Secretary of University Hospital, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the Minutes of the Community Oversight Board of University Hospital’s meeting conducted on December 6th, 2023.

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Chief Legal Officer and Corporate Secretary