
Purchasing Services

TO: All Bidders:
Histology Equipment Maintenance Services
& Repairs

RFP# UH-P23-001

DATE: August 16, 2022

FROM: Tracy Mann
Buyer
Purchasing Services

SUBJECT: Addendum #1

Bid Due Date: Bid Opening Date has not changed.

ADDENDUM # 1

The following constitutes Addendum #1 to the above referenced solicitation. This addendum includes the following parts:

Part 1: Answers to questions asked by prospective bidders. Duplicate questions are responded to only one time in the addendum.

NOTE: Major revisions are included, please review carefully.

It is the bidder's responsibility to ensure that all changes are incorporated into the original RFP.

All other instructions, terms and conditions of the RFP shall remain the same.

ADDENDUM # 1 INTRODUCTION

This addendum is intended to answer questions that were asked during the question period.

PART 2

Answers to Questions

Note: Some questions have been paraphrased in the interest of readability and clarity. Each question is referenced by the appropriate RFP page number(s) and section, where applicable.

Number	Page #	RFP Section Reference	Question	Answer
1.	16	3.1.1	Are the serial numbers and part numbers indicated in this section current to the UH Histology equipment inventory?	This section contains the current model numbers of the Histology equipment inventory. Serial numbers are not indicated in this RFP. RFP section 3.15 provides information on Equipment Addition and Cancellation during the contract term.
2.	35	5.2	Can we get proof of delivery of the submitted proposal?	Yes. If you send your proposal via a third-party carrier, their tracking number can provide you the delivery information. If you are hand delivering your proposal, a UH purchasing staff member will provide you with a proof of delivery document.
3.	42 and 50	5.9 and 8.1	Is the pricing firm and fixed for the three-year contract term? Are price increases allowed?	Section 8.0 Price Sheet and Supporting Detail indicates an all-inclusive fixed firm price for Preventative Maintenance Services and Repairs per unit of equipment for each individual year of the three-year contract. Price increases are not allowed during the term of the contract.

**ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL
SPECIFICATIONS REMAIN UNCHANGED.**

END OF ADDENDUM # 1