



Course Schedule for University Hospital – Fall 2020

(Chronological Order)

UH Management Development Classes for October through December 2020

Dates	Course	Course Code	Time
10/8, 10/15, & 10/22	Managing @ UH (3 days - informational) (Mandatory for new management staff)	UHM255	9:00 AM – 4:00 PM
10/28	Manager as Leader Series: <ul style="list-style-type: none"> - Situational Leadership - Managing Performance: Setting Expectations - Managing Performance: Coaching for Improved Performance - Managing Performance: Strategies for Addressing Poor Performance - Leading Change - Leadership Strategies for Increased Employee Engagement (New!) 	UHM310	1:00 PM – 4:00 PM
11/5		UHM315	1:00 PM – 4:00 PM
11/12		UHM317	1:00 PM – 4:00 PM
11/19		UHM335	9:00 AM – 4:00 PM
12/10		UHM230	9:00 AM – 1:00 PM
12/15		UHM350	9:00 AM – 1:00 PM

UH Professional Development Classes for October through December 2020

Dates	Course	Course Code	Time
10/7	Taking Meeting Minutes	UHP155	10:00 AM – 12:00 PM
10/7	Making Meetings Work	UHP280	1:00 PM - 4:00 PM
10/9	Stress Management	UHP700	9:00 AM - 4:00 PM
10/13 & 10/14	Learning to Lead (2 days)	UHP109	9:00 AM – 4:00 PM
10/16 or 11/13	OneNote (New)	UHC140	9:00 AM – 4:00 PM
10/29	Dealing with Change	UHP525	9:00 AM – 4:00 PM
11/6	Yes, You Can Get Organized	UHP600	9:00 AM - 12:00 PM
11/6	Cultural Competency	UHP102	1:00 PM – 4:00 PM
11/10	Resolving Conflict	UHP475	9:00 AM – 4:00 PM
11/20	Project Management	UHP730	9:00 AM – 4:00 PM
12/1	EQ for Healthcare Workers	UHP575	1:00 PM – 4:00 PM
12/3	Project Management and Beyond	UHP740	9:00 AM – 4:00 PM
12/11	Time Management	UHP800	9:00 AM – 4:00 PM

More details can be found on our website: <http://www.uhnj.org/hrweb/learning/>

To enroll online, please access: <http://hrcourses.uhnj.org>

Please call 2-6757 or email with any questions: HRLearning@uhnj.org

Course descriptions can be found online when you enroll.