



UNIVERSITY HOSPITAL

Newark, New Jersey

One Goal, One Passion, Every Patient, Every Time

BPA Request Form

Date	
Requestor	
Department	
Contact Info	Phone
	Email

Necessity	Answers/Comments
1. Identify reason for BPA form and anticipated benefit. <ul style="list-style-type: none"> • improve clinical resource management • regulatory requirement Other: _____ _____	
2. Baseline data that demonstrates current performance in this area	
3. Alert Language? What do you want the user to see when they view the BPA (Clear and Succinct) Any lab results to be included- What labs and how many for each component	

<p>4. Target Audience (e.g. Physician, nurse, medical assistant, PA) and at what departments should this appear?</p>	
<p>5. Workflow- At what point of clinical workflow should this BPA fire (choose from selections given below or specify if not in the list)</p> <ul style="list-style-type: none">• Open the encounter (This will not cause a pop up but will turn the BPA section of the navigator bright yellow)• Discontinue Order• Enter a diagnosis as an encounter diagnosis• Enter Order (prior to signing it)• Enter a problem on the problem list• Filing a documentation flow sheet• Open Manage Orders• Selecting an item within a Smart set• Sign a smart set	
<p>6. What hyperlinks (jump to activity), if any should the BPA have</p>	
<p>7. Any Orders to be embedded within the BPA. Also see Smart set section below before answering</p> <p>Smart sets/Order set (takes the user to smart set workflow. Once completing options in the Smart Set, the user must return to where they were in the workflow). Describe the contents of any pertinent smart set you would like created for this BPA</p>	

8. Acknowledge Reasons

If not taking an action, should the user be required to give an acknowledge reason.

For each of the reasons (choose from the list below) how long should the BPA not show up again for that patient

- Benefits out weigh risk-
- Contra indicated -
- Insignificant -
- Low risk -
- Patient refused -
- See comments -
- Unverified -

Criteria

Should the BPA be limited to

- Specific age group
- Gender
- Patient Medication- specify if it is a specific med or group of medication, how long to look back in the past for the medication? Or should it fire if they are not on one of these meds
- Diagnosis- specific diagnosis (supply code) or a group of diagnosis. Should it be in the past medical history and/ or Problem list and/ or Encounter diagnosis. Should any specific diagnosis be used to exclude the BPA
- Reason for visit (RFV)- Describe how the alert should look for certain RFV or not fire for certain RFV(which ones)

- Flowsheet documentation- Content of the flowsheet row that should cause the BPA to fire or not to fire
- Surgical History- Are there any surgical history items that should cause or prevent the BPA to fire
- Procedure orders – What orders should cause/ prevent BPA to fire. How long should Epic look back to find those orders
- Lab components- Should any specific lab components presence/ absence/ value cause the BPA to fire or not to fire. Specify
- Health Maintenance alert- Describe any relationship of this BPA to a Health Maintenance alert
- Should any FYI flags cause/prevent this BPA to fire- Describe