



Purchasing Services

TO: All Bidders
RETAIL, PHARMACY DESIGN,
CONSTRUCTION, START-UP,
AND OPERATION
RFP #UH-P20-006

DATE: December 4, 2019

FROM: Edwing Canaca
Assistant Purchasing Manager

SUBJECT: Addendum # 2

DUE DATE: December 17, 2019

TIME: 2:00 P.M.

ADDENDUM # 2

Although the deadline for bidder questions was November 12, 2019, at the conclusion of the Prebid conference, having received a series of questions from a prospective bidder, UH has chosen to respond to them through this addendum.

No Further questions will be accepted.

The due date for proposals remains December 17, 2019, 2:00 PM Eastern Standard Time.

BIDDER QUESTIONS AND ANSWERS

QUESTION 1

1. Page 55 – Bidder’s Information

7 BIDDER’S DATA SHEETS (FORMS TO BE COMPLETED BY BIDDER)

Not applicable to this procurement.

7.1 BIDDER’S INFORMATION

BIDDER’S RESPONSE OF “NO” TO SCOPE OF WORK REQUIREMENTS

The bidder should provide information for which a “NO” answer is given to any of the Scope of Work Requirements in Section 3.0. The information should include a thorough explanation for not meeting the requirement and propose an alternate means of meeting the requirement. Proposed alternate means must be, in the sole judgment of UH, equal to or better than the specified means, and cannot conflict with any of the RFP’s terms. The bidder must recognize that the inability to fulfill a required specification as written may result in the proposal being deemed non-responsive and thereby disqualify the proposal from a contract award. A “NO” answer without an explanation shall automatically result in a proposal being disqualified.

Section 3.1

In past bids, as pictured below, Bidder’s Information had a detailed outline as to how UH wanted the bid to be submitted referencing different sections in Section 2 – Technical Proposal For example, 7.1.1 Management Overview (as requested in Section 5.6.1). However, the current RFP doesn’t have that outlined (above). Can you please clarify how UH wants the information presented in Bid so that it’s not technically deficient?

7 BIDDER'S DATA SHEETS (FORMS TO BE COMPLETED BY BIDDER)

7.1 BIDDER'S INFORMATION

The bidder should fully complete and submit the following "Bidder's Information" to as part of your bid response. Failure to satisfactorily complete and submit the "Bidder's Information" may result in a determination that your bid is non-responsive, resulting in rejection of your bid.

7.1.1 Management Overview

As requested in Section 5.6.1

7.1.2 Contract Management

RESPONSE

This RFP is separate and distinct from any prior RFP. Bidders must respond to this RFP as written. Section 5 clearly delineates the required substance, form and format of proposals. For clarity, Section 7.1 must be submitted by any bidder which answered "NO" to any of the Scope of Work Requirements in Section 3.0.

QUESTION 2

2. Page 56 & 57

8.3.1 states that bidder MUST submit firm, fixed fee, stated in Dollars, to manage the pharmacy vs. 8.3.2 which states that bidder MAY submit alternate proposal, based upon percentage of gross sales model. The question is if Attachment C is mandatory or if we can submit Attachment D only if we choose that to be the preferred proposal for us. That is to say, does UH want both and then will make a decision in conjunction with the contractor or the bidder can submit the proposal that is of their own choice? Again, we do not want to be technically deficient.

RESPONSE

The language of Section 8.3.1 is clear on its face. Bidders that are unclear on the definitions of "MUST" or "MAY" should consult the Section 2.1 definitions.

QUESTION 3

3. Page 42

5.6 Section 2 Technical Proposal. The next section is 5.6.2 Management Overview. There is no 5.6.1. Is there a reason behind this or was it a typo? Can you please clarify so that we can respond appropriately?

RESPONSE

The lack of a Section 5.1 is merely a numbering error. There is no section 5.1.

QUESTION 4

4. Page 46

5.6.8 Section 3 – Organizational Support, Experience and References. As pictured below, past bids have had that section starting at 5.7 with following sections as a subset of that section. However, the numbering here is not consistent with prior bids. Can you please clarify how this section is to be addressed so that we can respond appropriately?

5.6.6 Potential Problems

The bidder should set forth a summary of any and all problems that the bidder anticipates during the term of the contract. For each problem identified, the bidder should provide its proposed solution.

5.7 Section 3 – Organizational Support and Experience

The bidder should include information relating to its organization, personnel, and experience, including, but not limited to, references, together with contact names and telephone numbers, evidencing the bidder’s qualifications and capabilities to perform the services required by this RFP.

5.7.1 Location

The bidder should include the location of the bidder’s office that will be responsible for managing the contract. The bidder should include the telephone number and name of the individual to contact.

RESPONSE

This RFP is separate and distinct from any prior RFP. Bidders must respond to this RFP as written. Section 5 clearly delineates the required substance, form and format of proposals.