

MarketPlace will be upgraded this weekend. These new updates will be effective 3.28.2011. A link to the upgrade guide can be found here:

Please review these changes they will be helpful during your shopping experience.

Some of the new features contained in this upgrade:

For Requisitioners:

- You will now be able to view all your ship to addresses and select the one you need or even update your default settings during the checkout process.

When entering your ship to code you will be directed to a new screen that displays all of your current addresses making the Ship To selection process more user friendly.

For the Requestor and Approver:

- Ability to edit commodity codes for multiple lines.

Select your line items and in the Perform and action drop down or the Available actions drop down select change the commodity codes.

We hope this information has been helpful as we continue to improve your shopping experience within the MarketPlace Eprocurement System.

THANK YOU